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NATIONAL REGISTER OF ARCHIVES

West Riding (Northern Section) Committee

Title : Skipton Board of Guardians.  
*Skipton Branch Library*  
Custodian : ~~The Curator, Public Library and Museum,~~  
High Street, Skipton, BD 23 1JX  
*(see Foster & Sheppard, British Archives, 1989, p 725-6)*  
Date of Completion : May 1968

Note : The records listed here were until recently stored at the former workhouse in Skipton. They have now been deposited in the Craven Museum, Skipton. Other records of Skipton Union, mainly for the twentieth century and including ledgers and minute books, are in the custody of the Divisional Welfare Officer, Aireview House, Skipton.

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SKIPTON BOARD OF GUARDIANS

1 - 14

GUARDIANS' MEETINGS

1. "Minute book" containing typed agendas and rough draft minutes, mainly in shorthand. 1899- 1901
2. Guardians' attendance register. 1904-27(?)
3. Book containing typed agendas and rough draft minutes. 1913-21
4. "Agenda book" containing typed agendas of board meetings and rough draft minutes, mainly in shorthand. 1926-30

CORRESPONDENCE AND FILES

5. Union letter books, a few in poor condition.  
1903-4, 1907(?) -9, 1909-10  
1911-12, 1912-14, 1914-16,  
1916-18, 1918-20, 1920-22,  
1924-27, 1927-29(?)
6. File of papers about admissions to the West Riding Mental Hospital, Menston. 1904-30
7. File of papers about emigration of children to Canada. 1911-13
8. Reports of and letters from Yorkshire Vagrancy Committee. 1913-28
9. File of correspondence about patients sent to Langho Colony near Blackburn under the 1913 Mental Deficiency Act. 1919-30
10. Papers concerning unemployment insurance. 1920-29
11. File of papers about installation of hot water supply for workhouse. 1925-26
12. File of papers about poor law reform. 1925-28
13. File of forms under the Contributory Pensions Act of 1925. 1926-29
14. File of papers concerning rebuilding and alterations etc., at workhouse. 1927-30

CORRESPONDENCE AND FILES

15. Correspondence about the case of Mrs. Satchell.  
Loose. 1929
16. Correspondence about the case of W. G. Champney.  
1929
17. File of papers about test work under Relief  
Regulation Order 1911. 1929-30

ACCOUNTS

18. Invoice accounts of Skipton Union, recording  
invoices received from shopkeepers and tradesmen.  
Michaelmas 1921
19. Invoice accounts of Skipton Union, recording  
invoices received from shopkeepers and tradesmen.  
Christmas 1921
20. Accounts, bills and vouchers to the Guardians.  
15 bundles, arranged roughly fortnightly, with on  
two occasions two bundles for one date.  
Oct. 1921 - March 1922
21. "Voucher list" of salaries paid to officers of  
Skipton Union.  
Oct. 1921 - March 1922
22. Receipt for gratuity voted by the Board of  
Guardians.  
March 1922
23. Statutory financial statements of Skipton Union,  
form A. Book partly used.  
1927-28

WEEKLY RETURNS

24. Weekly returns of paupers, form A. 1913-15
25. Weekly returns of paupers, form A. 1915-19
26. Weekly returns of paupers, form B. 1920-22
27. Weekly returns of paupers, form A. 1921-24
28. Weekly returns of paupers, form A. 1924-26

WEEKLY RETURNS

- |     |  |         |
|-----|--|---------|
| 29. | Weekly returns of paupers, form A.       | 1926-28 |
| 30. | Weekly returns of paupers, form A. File. | 1928-30 |
| 31. | Weekly returns of paupers, form B.       | 1928    |
| 32. | Weekly returns of paupers, form B.       | 1928-29 |
| 33. | Weekly returns of paupers, form B.       | 1929-30 |

RELIEF ORDER BOOKS

NORTHERN AND EASTERN DISTRICTS

- |     |   |         |
|-----|---|---------|
| 34. | Relief order book for Eastern District.               | 1902-06 |
| 35. | Relief order book for Northern and Eastern Districts. | 1919-23 |
| 36. | Relief order book for Eastern District.               | 1923-26 |
| 37. | Relief order book for Eastern District.               | 1926-29 |
| 38. | Relief order book for Eastern District.               | 1929-30 |

WESTERN DISTRICT

- |     |   |         |
|-----|---|---------|
| 39. | Relief order book for Western District. | 1893-96 |
| 40. | Relief order book for Western District. | 1902-05 |
| 41. | Relief order book for Western District. | 1909-19 |
| 42. | Relief order book for Western District. | 1919-24 |
| 43. | Relief order book for Western District. | 1924-29 |

OUTDOOR RELIEF

LISTS

44. Outdoor relief list. Very bad condition.  
1920-23
45. Abstract of outdoor relief list.  
1922-30
46. Outdoor relief list. Bad condition.  
1923-24
47. Outdoor relief list.  
1925-27

RETURNS

48. Returns of persons receiving outdoor relief.  
April 1922
49. Returns from Relieving Officer of Eastern  
District to Clerk of persons receiving outdoor  
relief.  
1922
50. Returns from Relieving Officers of Eastern and  
Western Districts to Clerk of persons receiving  
outdoor relief.  
1922-24
51. Monthly returns of persons receiving outdoor  
relief.  
1922-26
52. Returns from Relieving Officers of Eastern and  
Western Districts to Clerk of persons receiving  
outdoor relief.  
1924-27
53. Returns of persons receiving out-relief.  
April 1928
54. Returns of persons receiving out-relief.  
May 1928
55. Returns of persons receiving out-relief.  
June 1928
56. Returns of persons receiving out-relief.  
July 1928
57. Returns of persons receiving out-relief.  
Aug. 1928
58. Returns of persons receiving out-relief.  
Sept. 1928
59. Returns of persons receiving out-relief.  
Oct. 1928
60. Returns of persons receiving out-relief.  
Nov. 1928

OUTDOOR RELIEF

RETURNS

61. Returns (4) concerning persons receiving out-relief and unemployment benefit concurrently. Appendices to form A. Dec. 1928 - March 1929

NON-SETTLED POOR

62. Non-settled poor account forms, i.e., book of duplicates of accounts sent to other Unions for poor relief paid by Skipton. 1922-25
63. Register of non-settled poor (relieved for other Unions) and non-resident poor. 1924-30
64. Non-settled poor account forms. 1926-28

MEDICAL OFFICER

65. District Medical Officers' relief book. 1897-1900
66. District Medical Officers' returns. 1921-22
67. District Medical Officers' returns. 1923
68. District Medical Officers' returns. 1925
69. District Medical Officers' returns. 1927
70. District Medical Officers' returns. 1928
71. District Medical Officers' returns. 1929
72. Medical Officer's record of examination of inmates. 1941-45

CHILDREN

73. Receipts to Skipton Union Boarding-Out Committee for maintenance money for children. 1914

SKIPTON BOARD OF GUARDIANS

CHILDREN

74. Register of persons receiving infants for  
reward under 1908 Children Act. 1916-30
75. Receipts to Skipton Boarding-out Committee for  
maintenance money for children.  
Oct. 1921 - March 1922

OVERSEERS AND COLLECTORS

76. Appointments of overseers for parishes within  
Skipton Union. 23 volumes.  
1901-14, 1917-18, 1920-26
77. Monthly statements of accounts of collector for  
Addingham township. 1923-27

VARIOUS WORKHOUSE RECORDS

78. Porter's book. 1934
79. Porter's book. 1935
80. Record of admission and discharge of casual  
paupers. 1939-40

MISCELLANEOUS

81. Postage book. 1900-01
82. Postage book. 1901-02
83. Printed General Register Office classification  
by occupation of females. 1915
84. Postage book. 1921-24
85. Papers concerning returns to Public Assistance  
Officer, Wakefield, of persons in receipt of  
poor relief on 1st Jan. Jan. 1931